Date: September 13, 2015

To: Facilities Management Safety Committee

From: Joy Michalicek (for Suzanne Miller, Recorder)

Re: Facilities Management Safety Committee Meeting – September 3, 2015

Members Present: Beret Amundson, Jeff Carlson, Molly Cherro, Laura Lott, Robin MacGregor, Joy Michalicek, Doug Pihlaja, John Sobolik, Chris Stevens, and Derek Viebahn.

Members Absent: Tony DeRosier, Chris Breister, Dave Broska, Joshua Carr, Keith Johnson, Kerrie Northagen, Shane Peterson, and Steve Strand.

The minutes from the July Meeting were approved as written.

Injury Summary Review: There are five reported injuries:

A. An employee smashed and cut left pinkie finger in the trash compactor door handle while reaching to open compactor door to insert garbage, on Kirby loading dock. It is thought that perhaps the loop that is on the latch on the compactor door could be removed somehow if it is not needed. No medical treatment sought.

B. An employee strained their lower back while cleaning study lounges and moving chairs. No medical treatment sought.

C. An employee was moving a backdrop and table when it fell and hit him on the top of the ankle on the right foot. No medical treatment was sought.

D. An employee strained their neck and left shoulder while pressure washing walls and operating a single disk scrubber. Employee received minor clinic/hospital medical remedies and diagnostic testing. No work loss is expected.

E. An employee cut their thumb with a box cutter. The employee attempted to go to UMD Health Services, but it was closed.

Safety Work Order Reports: There was one open safety work order. KSC Ballroom has a transition strip that needs repair. This has been repaired several times. Jeff Carlson requested the work order be routed to the Engineers.

Near Miss Report: None to report.

Heat in Buildings: Laura explained that her office was not consulted in the class cancelation in non-air conditioned buildings September 1. Chris has also informed custodial supervisors to assign employees to other duties when working in extreme heat conditions. Employees should work with their supervisors.

Relevancy of Safety Committee: The Committee discussed the relevancy of continuing the safety committee. Members listed three major concerns: 1. Increase in Lost Time Injuries and 2. Employee morale in the department with employees not feeling appreciated and that safety no
longer matters. 3. Communication within the department. In addition Members made the following recommendations. Chris Stevens will discuss with Management.

2. Reinstating the Safety Picnic. Members felt this would increase morale and also make the safety program more visible.
3. Mandatory Safety Meetings. Currently, there is a feeling that safety no longer matters. Having mandatory meetings would bring safety to the forefront.
4. Safety Reports. In the past, there were reports for reported and lost time injuries. It was suggested that these could be resurrected and sent to all employees.
5. Safety Resources be added to the FM Web Page.

Safety Issues Addressed by Groups and Concerns for the Committee:

1. Questions were raised about disposing of light bulbs. Chris will address.
2. Both the Engineering Building and the Bohannon Hall handicap door buttons into Ordean Court appear to be on the wrong sides. Laura will investigate.

Environmental Health and Safety Report: Laura is conducting ice make training at 3:30 p.m. today.

Meeting adjourned at 3:30 p.m.

Next Safety Committee Meeting is Thursday, November 5, 2015